

**The Republic of the Union of Myanmar**

**Request for Expression of Interest**

**Consultancy Services**

**Assignment Title: Project Coordinator**

**(For Myanmar Nationals Only)**

**Reference No. (C-30):**

**1. Background**

The Extractive Industries Transparency Initiative (EITI) is a global standard to promote an open and accountable management of natural resources. It seeks to strengthen government and company systems, inform public debates and enhance trust. In each implementing country it is supported by a coalition of governments, companies and civil society organizations working together.

Myanmar initiated its EITI engagement in 2012 and successfully published its first EITI report in January 2016. In February 2017, the Ministry of Planning and Finance signed a Grant Agreement with the World Bank for 3.5 Million US Dollars, to support the implementation of the MEITI Work Plan through March 2021.

The National Coordination Secretariat (NCS) was responsible for overseeing the effective implementation of the MEITI Work Plan, including coordination among MEITI Stakeholders, the provision of technical services related to EITI requirements and the oil, gas, mining and forestry sectors, communications, training and administration and logistics. In parallel, the MEITI Office Budget Department within the MOPFI structure (MOBD) is responsible for ensuring that EITI implementation is performed in compliance with financial management, procurement and legal requirements of the Government of the Union of Myanmar and the World Bank.

The MOU between RI and MOBD expired at the end of September 2020. Following a 3-month transition from October to December, MOBD will be the lead implementing agency of EITI from January 2021. Thus MOBD is seeking a Project Coordinator who will work with the MOBD office in order to provide technical support to the MSG.

**2. Objective**

The objective of the assignment is to support MOBD staff in the project management and EITI implementation throughout 2021; and to transfer management of all EITI Secretariat functions to government staff by March 2021; and to prepare a 3-year business plan for EITI Secretariat functions.

**3. Scope of Work**

The Project Coordinator will provide the following services and the tasks laid out in Section 3 of the Terms of Reference;

- Coordinate project activities and provide guidance to MOBD, MSG and other stakeholders on implementation of the MEITI workplan and thematic issues under the EITI requirements;
- Produce activity and technical reports of the project

The contract period will be three months from the period of January 2021 to March 2021, with the possibility of extension.

The position will be based in Nay Pyi Taw/ in Yangon with frequent travel to Yangon/Nay Pyi Taw.

#### **4. Shortlisting Criteria**

The shortlisting criteria are –

- A minimum of 8 year's professional experience in project management and development, program administration, advocacy, and/or research;
- A master's degree in a relevant field, e.g. Natural Resource Governance, Development, Economics;
- Professional experience with and demonstrated interest in natural resource governance sector;
- Excellent communications skills in Myanmar and English;
- Ability to work effectively with a wide range of stakeholders from international diplomats, development agencies, Myanmar Government, civil society and the private sector;
- Knowledge and experience in EITI is an advantage but not mandatory.

The Ministry of Planning, Finance and Industry, the Republic of the Union of Myanmar now invites consultants to indicate their interest in providing the services described above. Consultants should provide information indicating that they are qualified to perform the services in a CV and a cover letter. Please note that the total size of all attachments should be less than 5MB and less than 10 pages. Expressions of Interest should be submitted, in English, electronically [meitioffice.mopf@myanmareiti.org](mailto:meitioffice.mopf@myanmareiti.org) not later than 28 December 2020.

For further inquiry:

Daw Khin Khin Lwin, Director  
Myanmar EITI Office, Fiscal Policy, Strategy and EITI Division  
Budget Department, Ministry of Planning, Finance and Industry  
Office No. 26, Nay Pyi Taw, Myanmar  
Phone: +95-67-410580, +95-67-410640, Fax: +95-67-410580, +95-67-410640  
Email Address: [meitioffice.mopf@myanmareiti.org](mailto:meitioffice.mopf@myanmareiti.org)